Sweet Briar College Junior Year in France
Application for Admission

Instructions

This application should be submitted as soon as possible, but no later than:

March 15 for the full academic year and fall semester
October 15 for the spring semester

Late applications will be considered on a space-available basis. Use this sheet as a checklist.

YOU SHOULD:

1. Complete Part I (your signature is required on the first line) and Part II of the application form.

2. Complete and sign student's statement on recommendation blank and ask a professor of French who knows you well or has tested you to complete it. The recommendation should be sent by the professor either directly to the Junior Year in France, or, if requested to do so by your college administration, to the Dean or appropriate official completing Part VI, who will attach the recommendation to the application and forward it to the Junior Year in France. (If needed, provide a stamped envelope, addressed as indicated on form).

3. Complete Part III 2 and 3 of the application form.

4. Have Part III 1 signed by the Chair of the French Department, his/her representative, or a member of the Sweet Briar College Junior Year in France Advisory Committee (see list inside JYF brochure).

5. Complete and sign Part IV.

6. Read and sign Part V, and have parents, parent or guardian complete and sign.

7. Request the proper college office to prepare a transcript of grades, including the first semester or quarter of sophomore year (fall and year students) or a complete transcript of the first two years (spring students) to be sent to Junior Year in France office.

8. Write a check payable to: Junior Year in France, Sweet Briar College, in the amount of $50 to cover the non-refundable application fee or submit your application fee online (please find link and instructions on “Apply Now” page on JYF website: sbc.edu/jyf).

9. Take the application blank, now completed up to Part V, and the check, to your Academic Dean or the appropriate college official, who will complete Part VI and forward the application directly to:

Junior Year in France, Sweet Briar College, Sweet Briar, VA 24595.
Applicant should supply appropriate postage or stamped envelope.

IMPORTANT:

It is the responsibility of the applicant to advise all persons supporting the application that the application, transcript and letter(s) of recommendation must reach the Junior Year in France office by the above deadlines. Applications cannot be considered until they are complete.
SWEET BRIAR COLLEGE JUNIOR YEAR IN FRANCE
Application for Admission

2014-2015 Academic year 2014 Fall semester 2015 Spring semester

Application Deadlines: Academic year and fall semester: March 15, 2014
Spring semester: October 15, 2014

PART I [To be filled out by the applicant/Please Print.]

I hereby make application for admission to the Sweet Briar College Junior Year in France under the conditions of membership outlined in the Bulletin. I specifically agree, if admitted, to accept the supervision and authority of the Resident Director and the Associate Director throughout my association with the group, to conform to the group regulations and to conduct myself as a responsible representative of my college and country. I further agree to use the French language consistently.

Date ___________________________ Signature ___________________________

Name printed in full ___________________________ First Name ____________ Middle Name ____________ Last Name ____________

College or University ___________________________ Social Security Number ____________-____________

Date of Birth ____________ Month ____________ Day ____________ Year ____________ Place of Birth ___________________________ Sex: __ Male __ Female

City ___________________________ State (or Country) ___________________________

Father's full name ___________________________

Father's Occupation ___________________________

Mother's full name ___________________________

Mother's Occupation ___________________________

Applicant's home address ___________________________

Telephone number [including area code] [_____] ___________________________

Applicant's complete college address [for student's mail] ___________________________

Telephone number where you can be reached at your college [including area code] [_____] ___________________________

E-mail address: ___________________________

Are you currently classified as a Sophomore or 2nd year undergraduate student? ___________________________

[If answer is no, explain your current classification on separate sheet and attach to application]

Are you applying for financial aid from the Sweet Briar College Junior Year in France? ___________________________

**(Please request information. Completed financial aid application is due on March 15, 2014.)

To what other program[s] are you applying? ___________________________
PART II [To be filled out by the applicant]

Major(s): 

Number of years French was studied in secondary school: 

Name of secondary school: ___________________________  City  State  

List the French courses you have taken, are taking or intend to take at College before attending the Junior Year in France (Give catalog number, title and grade and indicate which courses were taught in English, if any):

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Any special preparation or circumstances [residence in France or French-speaking countries, French spoken in family, program alumni relatives, etc.]

____________________________________________________________________

____________________________________________________________________

PART III

1. Signature of Chair of the French Department, his/her designated representative, or a member of the Sweet Briar College Junior Year in France Advisory Committee.

___A. I am personally familiar with the ability of the applicant to read, speak, and write French. I consider the applicant qualified to take regular courses in a French university, take examinations and write papers entirely in French.

___B. I am not personally familiar with the ability of the applicant to read, speak, and write French, but upon the recommendation of Department colleagues, I am willing to support the applicant's candidacy for admission to the Junior Year in France.

___C. Refer to my letter sent under separate cover.  Date  

Telephone No. [ ]  Signature  

Email address  Please print name  

2. Name of professor of French who has agreed to write the letter of recommendation on enclosed form (or personal stationery). This letter may be from the Chair and should reach the Junior Year in France office by March 15, 2013 for full-year or fall semester applicants, or October 15 for spring semester applicants.

Name of the professor: ___________________________  (Please print)  

Title:  Office telephone No. [ ]  Email address 

3. Name(s) of faculty advisor(s).
Name of the faculty advisor(s) in your major department(s) who will help you plan, and will approve, your proposed program of study in France (and should receive information on the Junior Year in France academic program).

Name(s)  

Department  

Office telephone No.  

Email address
PART IV (To be completed by student)

Name of applicant: ________________________________

Consistent with the requirements of Section 504 of the Rehabilitation Act of 1973, answers to this questionnaire will have no bearing on acceptance of the student by the Junior Year in France.

1. Are you able to participate without restriction in full-time academic activities? Yes ______ No ______
   If no, please explain: ____________________________________________________________

2. Have you ever had any mental or emotional problem requiring counseling or treatment? Yes ______ No ______
   If yes, please explain: ____________________________________________________________

3. Do you require any special diet [food or other] or treatment? Yes ______ No ______
   If yes, please comment: ____________________________________________________________

Date __________________________ Signature ________________________________

The following information is requested from each student in order to show compliance with federal legislation requiring non-discrimination.

The Sweet Briar College Junior Year in France is an equal opportunity affirmative action institution and does not discriminate on the basis of ethnicity, national origin, ancestry, race, color, religion, creed, sex, marital status, sexual orientation, age, veteran status or disability.

Country (or countries) of citizenship __________________________________________

Please answer BOTH questions below:

1. Are you of a Hispanic or Latino ethnic background? (A person of Cuban, Mexican, Puerto Rican, South or Central American, other Spanish culture or origin, regardless of race.) Yes ______ No ______

2. Select one or more of the following that best describes your racial background.

   ______ American Indian or Alaska Native (A person having origins in any of the original peoples of North and South America, including Central America, and who maintains a tribal affiliation or community attachment.)

   ______ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodian, Chinese, India, Japanese, Korean, Malaysian, Pakistani, Philippine Islands, Thailand, and Vietnam.)

   ______ Black or African American (A person having origins in any of the black racial groups of Africa.)

   ______ Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)

   ______ White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

How did you hear of the Sweet Briar College Junior Year in France? (Please check as many as apply)

   ______ Professor

   ______ Former participant

   ______ Guidebook (which one?) ________________________________

   ______ Website (which one?) ________________________________

   ______ Study Abroad Advisor

   ______ Your own College or University material

   ______ Magazine (Which one?) ________________________________

   ______ Other (please specify) ________________________________
PART V: TERMS AND CONDITIONS

Education Records
The Family Educational Rights and Privacy Act of 1974 is a federal law designed to protect the privacy of a student's educational records. In accordance with the Act, no one outside Sweet Briar College shall have access to, nor will the Junior Year in France offices disclose any information from, a student's educational records without the written consent of the student, except to personnel within the College who have a need-to-know, to officials of French institutions in which students seek to enroll, to officials of the student's home college or university, to persons or organizations providing financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, to the parents or guardians of a dependent student, and to persons in an emergency in order to protect the health or safety of the student or other persons.

Directory Information
Under the Family Educational Rights and Privacy Act of 1974, we provide certain directory information about students enrolled in the Junior Year in France. This information includes name, home address, home college, major, and dates of attendance. We make some of this information available before departure to other students enrolled in the program. We also make some information concerning addresses and phone numbers in Tours and Paris available to other students enrolled in the program. We list names, majors and home colleges in our Bulletin. You may elect to withhold any or all of this directory information by notifying the Junior Year in France office at Sweet Briar College in writing no later than May 1st.

Publications
Students consent to the use of their photographs and comments by the Junior Year in France and Sweet Briar College in their publications.

Standards of conduct for students
Students enrolled in the Junior Year in France are expected to adapt to French customs and show maturity and reasonable discretion without specific regulations to govern every contingency. Accordingly, each student is required to assume full responsibility for his or her own behavior and conduct and for careful use of facilities made available and/or entrusted to him/her. The use of illegal drugs or proscribed chemical substances will not be tolerated under any circumstances. While in France students are subject to French laws. It is the responsibility of each student to know and comply with French laws, to assume responsibility and potential liability in all matters, particularly in matters of compliance with regulations concerning the consumption of alcoholic beverages and to help prevent any abuse or excesses stemming from the use of alcoholic beverages. Students are reminded of their general responsibility for the safety and welfare of one another.

Sweet Briar College reserves the right to dismiss from the Junior Year in France any student whose conduct or continued presence interferes with or threatens to interfere with the rights or well-being of the student, the group or any other person. Once in France, this decision may be made by the Resident Director or the Associate Director and may include consultation with the Director and other officials at Sweet Briar College. A representative of the Junior Year in France will attempt to notify the student's parents, and a member of the Paris staff will assist in arranging the student's immediate return to the United States. Any additional transportation expenses incurred as a result of early departure are the responsibility of the student. Any student thus dismissed immediately ceases to be a participant in the Junior Year in France and loses all benefits and forfeits any credit and fees paid.
Financial obligations
Students [and parents if applicable] agree to discharge all indebtedness or obligations to Sweet Briar College relating to the Junior Year in France before the conclusion of the academic year or semester. The undersigned hereby assume[s], jointly and severally, full responsibility for, and agree[s] to indemnify and hold harmless Sweet Briar College, the Junior Year in France, their employees, representatives and agents [including any educational institution in France, host family, pension de famille or foyer] from and against any and all claims for loss, damage or injury to person or property sustained by the student or any other person or organization, by whatever cause [including any act or omission, negligent or otherwise, on the part of any person or organization] arising out of or relating to the student's participation in the Junior Year in France. In furtherance and not limitation of the foregoing, the undersigned agree[s] to reimburse, indemnify and hold harmless the College and the Junior Year in France against any bills, fines, returned unpaid checks or any financial claims or penalties relating to the student's participation in the Junior Year in France that may be submitted to the Junior Year in France following the student's departure from France. The indemnification obligation described in this paragraph also shall include any legal fees and expenses incurred in connection with any claim or debt. Students understand and agree that failure to discharge any indebtedness or obligation relating to the Junior Year in France will result in the withholding of their transcript of courses, in addition to any and all other remedies.

Release
The undersigned hereby release[s] Sweet Briar College, the Junior Year in France, their employees, agents and representatives from any and all responsibility and liability for any loss, damage or injury to person and/or property [including any deviation, delay and/or curtailment and consequences thereof], whether a result of negligence on the part of any person or organization or any other cause, arising out of or relating to the Junior Year in France. The undersigned agree[s] that the foregoing release also applies to, and the College has absolutely no responsibility for, periods of the student's independent travel or whenever the student is not participating in Junior Year in France supervised activities.

Reservation of right
Sweet Briar College will endeavor to adhere to all arrangements made but nevertheless reserves the right to cancel or alter any parts of the program should unforeseen circumstances make this advisable.

I/we confirm that I/we have read and understand these terms and conditions and agree to be bound by them.

Date ____________ Student's signature ____________________________

Date ____________ Parents', Parent's or Guardian's signature[s] ____________________________

Relationship to candidate ____________________________

Please print name(s) and address(es) with appropriate title e.g., Mr., Mrs., Mr. and Mrs., Col., Dr., etc.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Parent Email address(es) _______________________________________________________

Telephone number(s) _________________________________________________________
PART VI (To be filled out by the Dean or College official in charge of approving study abroad)

Name of applicant: ____________________________________________

The application at this point is to be submitted to the Dean of the candidate's college or other appropriate official charged with approval of study abroad, who should complete it and forward it directly to the Junior Year in France at the following address before March 15, 2014, if full-year applicant or fall 2014 applicant, or October 15, 2014, if spring 2015 applicant:

Dr. Margaret Scouten, Director
Junior Year in France
Sweet Briar College
Sweet Briar, Virginia 24595

________ I recommend the applicant with respect to scholarship, character, and personality for admission to the Junior Year in France.

It is understood by my recommendation that:

_______ 1. the applicant will have junior standing before leaving for France.

_______ 2. my institution considers Junior Year in France academic work creditable toward its degree provided the student earns passing grades and the courses are applicable to the student's specific degree program.

_______ 3. in personality and general qualities the student can be recommended as a creditable representative of his/her institution.

If known, please indicate the rank of the student in general scholarship: ____________________________________________

Remarks or reservations [The Dean or representative may give here a frank evaluation based on information available on the above points] ____________________________________________

________________________________________________________________________

________________________________________________________________________

Date ________________________ Signature __________________________

Please print name ____________________________

Email address ____________________________

Telephone No: (_____) ______________________

Report on the work of this applicant, if accepted, will be sent to the Registrar of the student's institution unless otherwise indicated.

Please indicate correct title and complete address of official to whom official transcript should be sent:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
PARIS

JUNIOR YEAR IN FRANCE
SWEET BRIAR COLLEGE
SWEET BRIAR, VIRGINIA 24595

Telephone No: [434] 381-6109
Fax No: [434] 381-6283
Email: jyf@sbc.edu

Name of applicant ____________________________

In compliance with the Family Education Rights Privacy Act of 1974, the candidate is given access to this reference unless access is waived by completing the following statement:

"I __________________________________________ waive my right to access to this reference."

(Name of applicant)

Signed ___________________________ Date ____________

TO PROFESSOR OF FRENCH MAKING RECOMMENDATION:

The above-named student is applying for admission to the Sweet Briar College Junior Year in France. This student will be enrolled in a French university as a regular student: oral comprehension, oral and written expression must therefore be sufficiently good to ensure chances of success. Please complete Part I, and in Part II add any remarks you think appropriate or specific attributes, strengths or weaknesses of the applicant as a candidate for study abroad. If more convenient, use your own stationery and attach your statement to this form (commenting, if possible on the 5 points in this questionnaire). Please return reference before March 15 if full-year or fall semester applicant or October 15 if spring semester applicant, to:

Dr. Margaret Scouen, Director, Junior Year in France
Sweet Briar College, Sweet Briar, Virginia 24595.

Please check the appropriate column: Excellent Good Average Below Average Unable to judge

1. Linguistic ability in French:
   a. Understands at normal speed
   b. Ability to take notes at lectures
   c. Written expression
   d. Oral expression:
      Flueny
      Pronunciation

2. Motivation for study abroad:

3. Social attitudes:
   a. Courteous
   b. Responsible

4. Emotional stability and maturity:
   a. Adjusts easily to new situations
   b. Emotional reaction to strain

5. Would you wish to have applicant a member of the group you were directing? Yes ______ No ______

Please use back for comments and additional remarks, or attach statement on your own stationery. Thank you.

Name (Please print) ___________________________ Signature ___________________________ Date ____________

Position ___________________________ College or University ___________________________
Office Phone Number ___________________________ Email address ___________________________