Sweet Briar College JYF in Paris and Nice
Application for Admission – Academic Year or Semester Program
Instructions

This application should be submitted as soon as possible, but no later than:

March 15 for the full academic year and fall semester
October 15 for the spring semester

Late applications will be considered on a space-available basis. Use this sheet as a checklist.

YOU SHOULD:

1. Complete Part I (your signature is required on the first line) and Part II of the application form.

2. Complete and sign student's statement on recommendation blank and ask a professor of French who knows you well or has tested you to complete it. The recommendation should be sent by the professor either directly to JYF in Paris and Nice (JYF), or, if requested to do so by your college administration, to the Dean or appropriate official completing Part VI, who will attach the recommendation to the application and forward it to JYF. (If needed, provide a stamped envelope, addressed as indicated on form).

3. Complete Part III 2 and 3 of the application form.

4. Have Part III 1 signed by the Chair of the French Department, his/her representative, or a member of the Sweet Briar College JYF Advisory Committee (see list inside JYF brochure).

5. Complete and sign Part IV.

6. Read and sign Part V, and have parents, parent or guardian complete and sign.

7. Request the proper college office to prepare a transcript of grades, including the first semester or quarter of sophomore year (fall and year students) or a complete transcript of the first two years (spring students) to be sent to JYF in Paris and Nice office.

8. Write a check payable to: JYF in Paris and Nice, Sweet Briar College, in the amount of $50 to cover the non-refundable application fee or submit your application fee online (please find link and instructions on "Apply Now" page on JYF website: www.jyf.sbc.edu).

9. Take the application blank, now completed up to Part V, and the check, to your Academic Dean or the appropriate college official, who will complete Part VI and forward the application directly to:

        JYF in Paris and Nice, Sweet Briar College, Sweet Briar, VA 24595.
        Applicant should supply appropriate postage or stamped envelope.

IMPORTANT:

It is the responsibility of the applicant to advise all persons supporting the application that the application, transcript and letter(s) of recommendation must reach the JYF office by the above deadlines. Applications cannot be considered until they are complete.
SWEET BRIAR COLLEGE JYF IN PARIS AND NICE
Application for Admission

____ PARIS  ____ NICE

_____ 2016-2017 Academic year  _____ 2016 Fall semester  _____ 2017 Spring semester

Application Deadlines:  Academic year and Fall semester: March 15
Spring semester: October 15

PART I  [To be filled out by the applicant/Please Print.]

I hereby make application for admission to the Sweet Briar College JYF in Paris and Nice (JYF) under the conditions of membership outlined in the brochure. I specifically agree, if admitted, to accept the supervision and authority of the Resident Director and the Associate Director throughout my association with the group, to conform to the group regulations and to conduct myself as a responsible representative of my college and country. I further agree to use the French language consistently.

Date __________________________ Signature __________________________

Name printed in full ____________________________________________
  First Name  Middle Name  Last Name

College or University __________________________  Social Security Number _______ - _______ - _______

Date of Birth ______________ Place of Birth __________________________  Sex: ___ Male  ____ Female
  Month  Day  Year  City  State (or Country)

Father's full name __________________________________________

Father's Occupation __________________________________________

Mother's full name __________________________________________

Mother's Occupation __________________________________________

Applicant's home address __________________________________________

______________________________________________________________

Telephone number [including area code] [_____]____

Applicant's complete college address [for student's mail] __________________________________________

______________________________________________________________

Telephone number where you can be reached at your college [including area code] [_____]______________________

E-mail address: __________________________________________

What is your current class?  freshman  sophomore  junior  senior

Are you applying for financial aid from Sweet Briar College JYF?

**If you are planning to apply for financial aid, please download the forms from the website at jyf.sbc.edu/financial-aid/. Completed financial aid application is due on March 15th (Fall and Year applicants) or October 15th (Spring applicants)

To what other program[s] are you applying? __________________________________________
PART II  [To be filled out by the applicant]

Major(s):  

Number of years French was studied in secondary school:  

Name of secondary school:  

List the French courses you have taken, are taking or intend to take at College before attending JYF  
(Give catalog number, title and grade and indicate which courses were taught in English, if any):  

Name of secondary school:  

City  

State  

Any special preparation or circumstances [residence in France or French-speaking countries, French spoken in family, program alumni relatives, etc.]  

PART III

1. Signature of Chair of the French Department, his/her designated representative, or a member of the Sweet Briar College JYF Advisory Committee.
   
   __A.  I am personally familiar with the ability of the applicant to read, speak, and write French. I consider the applicant qualified to take regular courses in a French university, take examinations and write papers entirely in French.

   __B.  I am not personally familiar with the ability of the applicant to read, speak, and write French, but upon the recommendation of Department colleagues, I am willing to support the applicant's candidacy for admission to JYF.

   __C.  Refer to my letter sent under separate cover.  

Telephone No. [ ]  

Signature  

Email address  

Date  

2. Name of professor of French who has agreed to write the letter of recommendation on enclosed form (or personal stationery). This letter may be from the Chair and should reach the JYF office by March 15 for full-year or fall semester applicants, or October 15 for spring semester applicants.

   Name of the professor:  

   Title:  

   Office telephone No. [ ]  

   Email address  

3. Name(s) of faculty advisor(s).
   Name of the faculty advisor(s) in your major department(s) who will help you plan, and will approve, your proposed program of study in France (and should receive information on the JYF academic program).

   Name(s)  

   Department  

   Office telephone No.  

   Email address  

   (Please print)
PART IV (To be completed by student)

Name of applicant: ____________________________________________________________

Consistent with the requirements of Section 504 of the Rehabilitation Act of 1973, answers to this questionnaire will have no bearing on acceptance of the student by JYF.

1. Are you able to participate without restriction in full-time academic activities? Yes ______ No ______
   If no, please explain: __________________________________________________________

2. Have you ever had any mental or emotional problem requiring counseling or treatment? Yes ______ No ______
   If yes, please explain: _________________________________________________________

3. Do you require any special diet [food or other] or treatment? Yes ______ No ______
   If yes, please comment: _______________________________________________________

Date __________________ Signature _______________________________________________

The following information is requested from each student in order to show compliance with federal legislation requiring non-discrimination.

_Sweet Briar College JYF_ is an equal opportunity affirmative action institution and does not discriminate on the basis of ethnicity, national origin, ancestry, race, color, religion, creed, sex, marital status, sexual orientation, age, veteran status or disability.

Country (or countries) of citizenship

Please answer BOTH questions below:

1. Are you of a Hispanic or Latino ethnic background? (A person of Cuban, Mexican, Puerto Rican, South or Central American, other Spanish culture or origin, regardless of race.) Yes ______ No ______

2. Select one or more of the following that best describes your racial background.

   ______ American Indian or Alaska Native (A person having origins in any of the original peoples of North and South America, Including Central America, and who maintains a tribal affiliation or community attachment.)

   ______ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)

   ______ Black or African American (A person having origins in any of the black racial groups of Africa.)

   ______ Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)

   ______ White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

How did you hear of _Sweet Briar College JYF_? (Please check as many as apply)

   ______ Professor
   ______ Former participant
   ______ Guidebook (which one?) ____________________________
   ______ Study Abroad Advisor
   ______ Study Abroad Fair
   ______ Magazine (Which one?) ____________________________
   ______ Your own College or University material
   ______ Other (please specify) ____________________________
   ______ Website (which one?) ____________________________
PART V: TERMS AND CONDITIONS

Education Records
The Family Educational Rights and Privacy Act of 1974 is a federal law designed to protect the privacy of a student’s educational records. In accordance with the Act, no one outside Sweet Briar College shall have access to, nor will the JYF offices disclose any information from, a student's educational records without the written consent of the student, except to personnel within the College who have a need-to-know, to officials of French institutions in which students seek to enroll, to officials of the student's home college or university, to persons or organizations providing financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, to the parents or guardians of a dependent student, and to persons in an emergency in order to protect the health or safety of the student or other persons.

Directory Information
Under the Family Educational Rights and Privacy Act of 1974, we provide certain directory information about students enrolled in JYF. This information includes name, home address, home college, major, and dates of attendance. We make some of this information available before departure to other students enrolled in the program. We also make some information concerning addresses and phone numbers in Tours and Paris available to other students enrolled in the program. We list names, majors and home colleges in our brochure. You may elect to withhold any or all of this directory information by notifying the JYF office at Sweet Briar College in writing no later than May 1st.

Publications
Students consent to the use of their photographs and comments by JYF and Sweet Briar College in their publications.

Standards of conduct for students
Students enrolled in JYF are expected to adapt to French customs and show maturity and reasonable discretion without specific regulations to govern every contingency. Accordingly, each student is required to assume full responsibility for his or her own behavior and conduct and for careful use of facilities made available and/or entrusted to him/her. The use of illegal drugs or proscribed chemical substances will not be tolerated under any circumstances. While in France students are subject to French laws. It is the responsibility of each student to know and comply with French laws, to assume responsibility and potential liability in all matters, particularly in matters of compliance with regulations concerning the consumption of alcoholic beverages and to help prevent any abuse or excesses stemming from the use of alcoholic beverages. Students are reminded of their general responsibility for the safety and welfare of one another.

Sweet Briar College reserves the right to dismiss from JYF any student whose conduct or continued presence interferes with or threatens to interfere with the rights or well-being of the student, the group or any other person. Once in France, this decision may be made by the Resident Director or the Associate Director and may include consultation with the Director and other officials at Sweet Briar College. A representative of JYF will attempt to notify the student's parents, and a member of the Paris staff will assist in arranging the student's immediate return to the United States. Any additional transportation expenses incurred as a result of early departure are the responsibility of the student. Any student thus dismissed immediately ceases to be a participant in JYF and loses all benefits and forfeits any credit and fees paid.
Financial obligations
Students [and parents if applicable] agree to discharge all indebtedness or obligations to Sweet Briar College relating to JYF before the conclusion of the academic year or semester. The undersigned hereby assume[s], jointly and severally, full responsibility for, and agree[s] to indemnify and hold harmless Sweet Briar College, JYF, their employees, representatives and agents [including any educational institution in France, host family, pension de famille or foyer] from and against any and all claims for loss, damage or injury to person or property sustained by the student or any other person or organization, by whatever cause [including any act or omission, negligent or otherwise, on the part of any person or organization] arising out of or relating to the student's participation in JYF. In furtherance and not limitation of the foregoing, the undersigned agree[s] to reimburse, indemnify and hold harmless the College and JYF against any bills, fines, returned unpaid checks or any financial claims or penalties relating to the student's participation in JYF that may be submitted to JYF following the student's departure from France. The indemnification obligation described in this paragraph also shall include any legal fees and expenses incurred in connection with any claim or debt. Students understand and agree that failure to discharge any indebtedness or obligation relating to JYF will result in the withholding of their transcript of courses, in addition to any and all other remedies.

Release
The undersigned hereby release[s] Sweet Briar College, JYF, their employees, agents and representatives from any and all responsibility and liability for any loss, damage or injury to person and/or property [including any deviation, delay and/or curtailment and consequences thereof], whether a result of negligence on the part of any person or organization or any other cause, arising out of or relating to JYF. The undersigned agree[s] that the foregoing release also applies to, and the College has absolutely no responsibility for, periods of the student's independent travel or whenever the student is not participating in JYF supervised activities.

Reservation of right
Sweet Briar College will endeavor to adhere to all arrangements made but nevertheless reserves the right to cancel or alter any parts of the program should unforeseen circumstances make this advisable.

I/we confirm that I/we have read and understand these terms and conditions and agree to be bound by them.

Date ___________ Student's signature ____________________________________________________________

Date ___________ Parents', Parent's or Guardian's signature[s] __________________________________________

Relationship to candidate _________________________________________________________________

Please print name(s) and address(es) with appropriate title e.g., Mr., Mrs., Mr. and Mrs., Col., Dr., etc.

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Parent Email address(es) _________________________________________________________________

Telephone number(s) _________________________________________________________________
PART VI (To be filled out by the Dean or College official in charge of approving study abroad)

Name of applicant: ________________________________________________________________

The application at this point is to be submitted to the Dean of the candidate's college or other appropriate official charged with approval of study abroad, who should complete it and forward it directly to JYF at the following address before March 15, if full-year applicant or Fall applicant, or October 15, if Spring 2016 applicant:

John Lambeth, PhD, Director
JYF in Paris and Nice
Sweet Briar College
Sweet Briar, Virginia 24595

_______ I recommend the applicant with respect to scholarship, character, and personality for admission to JYF.

It is understood by my recommendation that:

_______ 1. my institution considers JYF academic work creditable toward its degree provided the student earns passing grades and the courses are applicable to the student's specific degree program.

_______ 2. in personality and general qualities the student can be recommended as a creditable representative of his/her institution.

If known, please indicate the rank of the student in general scholarship: ________________________________

Remarks or reservations [The Dean or representative may give here a frank evaluation based on information available on the above points] ________________________________

______________________________________________

______________________________________________

Date __________________________ Signature __________________________

Please print name __________________________

Title __________________________ Email address __________________________

Institution __________________________ Telephone No: (____ ) __________________________

Report on the work of this applicant, if accepted, will be sent to the Registrar of the student's institution unless otherwise indicated.

Please indicate correct title and complete address of official to whom official transcript should be sent:

______________________________________________

______________________________________________

______________________________________________